

## 1 General

### 1.1 Introduction

This document is the Constitution of Brisbane Rangers Supporters Club, referred to as the Club, and shall form the basis of the running and successful operation of the Club.

### 1.2 Definitions and Interpretation

In this document, unless the context otherwise requires:

- "Club" means the Brisbane Rangers Supporters Club;
- "Constitution" means this document and any other referenced documents;
- "Committee" means the Executives and Associates that join to run the Club;
- "Executives" refers to the principal office bearers of the Club committee;
- "Associates" refers to the other elected members of the Club committee;
- "Roles" the roles and tasks filled by the Committee in the day to day running of the Club;
- "Event" is any event, subsidised or not, in which two or more Full members meet to participate in activity relating to the business of the Club;
- "ORSA" refers to the Oceanic Rangers Supporters Association, a body to which the Club is a subscription member; and
- "Inactive" refers to any Committee member or Full member that no longer supports the Club.

## 2 Membership

### 2.1 Membership types

The categories of Club membership are:

- Full member;
- Social member.

Full members have full voting rights at any Club meeting attended, and are also by default members of ORSA and gain the benefits of being a member of that organisation.

Social members have no right to vote at any meeting and will have their membership terminated when the membership of their associated Full member expires, or is terminated as a result of a Disciplinary action.

To attend an Event, participants must be either a Full or Social member.

### 2.2 Application for Membership

Any individual, who is not less than 18 years of age at the date of application, may apply for

Full membership. A child of a Full member may also apply for Full membership.

Any member can propose any family member, friend or associate for Social membership of the club at the time, with no restriction on age.

### 2.3 Form of Application

An application for Full membership must be in a form approved by the Committee and must be completed in full, including provision of any supporting documentation and the yearly fee.

An application for Social membership must also be in a form approved by the Committee, and in addition to the information required for Full membership, details of the referring Full member shall be provided.

Any declaration or information provided on the Application will be deemed to supplement the Constitution.

### 2.4 Annual membership subscription

The annual subscription payable by Full members is a sum as set by the Committee at the start of each yearly period on completion of the Form of Application.

Any changes to the annual subscription shall be notified to existing Full members at the end of the current yearly period.

The Committee may, from time to time, vary the annual subscription sum applicable to new applications for Full membership received part way through the current yearly period.

Social members are not required to pay any annual subscription.

### 2.5 Disciplinary action

If a Committee Member, Full member, or a Social Member, behaves in an excessively non civil manner at any Event, the Committee reserve the right to terminate the member status with immediate effect, with no refund of annual subscription, if after consultation it is deemed to be the most suitable action.

If a Committee Member or a Full member is deemed to be Inactive, the Committee reserve the right to terminate their membership with immediate effect, with no refund of annual subscription, if after consultation it is deemed to be the most suitable action.

## 3 Club Committee

### 3.1 Committee size

The Club Committee, at any time during the current annual period, will consist of two Executives and a minimum of one Associate with a maximum total Club Committee size of six.

### 3.2 Executives

The two Executives shall be voted into office from the position of Associate after serving a minimum of one full yearly period in that role. After election, the Executives shall hold office for a period of two full yearly periods. At the end of this period, the Executive may stand again for re-election, stand down and become an Associate, or stand down and become a Full member.

The Roles of the Executives shall be that of President, Vice President and Secretary, and other tasks normally associated with these positions.

### 3.3 Associates

The Associates shall be voted into office from the position of Full member after serving a minimum of one full yearly period in that role. After election, the Associates shall hold office for a period of one full yearly period. At the end of this period, the Associate may stand again for re-election or stand down and become a Full member.

The Associates shall be responsible for the general running of the Club including, but not limited to, organisation of Events and selling merchandising and other such Roles.

### 3.4 Election Procedure for Executives

If any Associate, or existing Executives, wishes to stand for election to the position of Executive, and they meet the necessary requirements, they must propose themselves at a meeting a minimum of one month prior to the expiry of the current Executives period of service. Any proposal for election shall be circulated to the membership and a vote will be taken at the first meeting after the date that the current Executives period of service expires. After a successful vote, the position shall be filled immediately.

### 3.5 Election Procedure for Associates

If any Full member wishes to stand for election to the position of Associate, and they meet the necessary requirements, and the Committee can accept another Associate, they must propose themselves at a meeting a minimum of one month prior to either the expiry of the current Associates period of service, or at any other meeting. If viable, any proposal for election shall be circulated to the membership and a vote will be taken at the first meeting after the date that the current Associates period of service expires, or the next available meeting after a proposal has been formally made. After a successful vote, the position shall be filled immediately.

### 3.6 Election Procedure for ORSA Representative

The role of ORSA Representative is unique, and shall be elected at the start of a yearly period. The ORSA Representative can be any Executive, Associate of Full member provided they have served a minimum of one full year as a Full member. The procedure for election and voting for this role will be similar to that for Associate positions.

### 3.7 Committee member standing down early

If at any point during a period of service a current Executive or Associate stands down from their position, the position shall be filled by someone currently holding position that will allow them to hold the relevant office. The temporary appointment will be made after a vote by the Committee only, and the formal process of appointing a permanent replacement for the Executive or Associate

shall begin within two months of the temporary appointment. The person holding the temporary role will be eligible for formal election to the role.

During this process, Executives shall have two votes and Associates shall have one vote.

## 4 Club Meetings

### 4.1 General

Club business shall be dealt with at the monthly meeting. The Committee reserve the right to vary the date and time of the meeting if necessary.

No business may be transacted at any meeting unless a quorum of four Full members, including at least one Executive, is present at the time when the meeting proceeds to business. If a quorum is not present within thirty minutes after the time appointed for the meeting the meeting will be postponed and rescheduled accordingly.

The meetings shall be chaired by an Executive, and business shall be set by an agenda, including notification of Club votes, to be circulated no later than two days prior to the meeting.

### 4.2 Voting Rights

A Full member has to be in attendance to vote, no proxy vote will be permitted.

At any meeting of members each Full member present, including Executives and Associates, on a show of hands has one vote on any item voted upon. In the event of a stalemate, the Executives present will consider the item being voted upon and cast a deciding vote.

If in the unlikely event that a clear decision cannot be made by those in attendance at the meeting, the topic will be withdrawn and put to the entire Full membership as a standalone poll. Each Full member will have one vote on any poll, to be cast within 3 days of the notification being issued regardless of medium.

## 5 Events

### 5.1 Process for Events

Any Full member may, at any point, propose an Event for consideration by the Committee. In the first instance, any proposal shall be submitted to an Associate who will consult their fellow Associates to determine if the Event is viable.

After this, the Committee shall vote to determine if the Event is suitable for Club to formally back. During this process, each Executive shall have two votes and each Associate shall have one vote.

If the Event is successful, the level of subsidy, if applicable, will be agreed and the Associates, with the help of the original proposer, shall organise the Event. Typical Events will include, although not be limited to, live games, outings, social gatherings and sporting activities.

## 6 Finances

### 6.1 Financial control

The Executives shall keep in their custody, or under their control, all books, documents and securities of the Club. The Executives shall collect and receive all monies due to the Club and make all payments authorised by the Committee as and when required or necessary.

### 6.2 Winding up

In the event of the winding up of the Club all monies held in account and stock shall be given to a registered charity as nominated by the remaining Committee. Any assets that may help to form a future club should be forwarded to ORSA, to hold in a caretaker capacity, for future benefits of other like-minded supporters in the region.

## 7 Declaration

### 7.1 Indemnity

By participating in any Event all Full members and all Social members agree that they understand the activities and risks involved, and agree, in consideration of permission to participate in the activities, to release and indemnify the Club, its Executives, Associates and volunteers and all sponsors (be they individuals or organisations, singularly or collectively) from and against all liabilities, claims, damages, suits, expenses, cause of action, injuries, losses or inconvenience of any description whatsoever arising in any way from your participation in any event.

### 7.2 Formalisation

The persons whose names are written below are the current Executives of the Club and endorse this Constitution as is, and pledge to run the Club by the rules set out herein.

Name: Gary

Position: Exec

Signed: Electronic

Date: January 2010

Witness: Andy

Name: Billy

Position: Exec

Signed: Electronic

Date: July 2012

Witness: Dennis

Change log:

V5.0 – Change to Exec names

V4.0 – Change to age, change to Committee Size

V3.0 – Minor changes to clarify voting, Roles.

V2.1 – Put onto single page.

V2.0 – Minor changes to wording FINAL, July 2007

V1.0 – Issued for discussion, April 2007